

General Training Information

Homeland Security Presidential Directive (HSPD-5), Management of Domestic Incidents, requires all Federal departments and agencies to adopt the National Incident Management System (NIMS) and to use it in domestic incident management. The NIMS provides a consistent nationwide approach for Federal, State, territorial, tribal, and local governments to work effectively and efficiently together to prepare for, prevent, respond to, and recover from domestic incidents, regardless of cause, size, or complexity. On March 1, 2004, the Department of Homeland Security (DHS) issued the NIMS to provide a comprehensive national approach to incident management, applicable to all jurisdictional levels and across functional disciplines. The NIMS document may be downloaded from the [Department of Homeland Security](#) web site or the [Federal Emergency Management Agency \(FEMA\)](#) web site.

NIMS Training

NIMS training is currently available online through FEMA and in classes presented by Texas Department of Emergency Management (TDEM). The Emergency Management Institute (EMI) offers self-paced courses designed for people who have emergency management responsibilities and the general public. All are offered free-of-charge to those who qualify for enrollment. Online Independent Study (IS) training is available at <https://training.fema.gov/is/crslist.aspx>.

TDEM also offers the following Independent Study (online) courses in a classroom setting as well as advanced courses at various locations across Texas.

- [IS-100.b - \(ICS 100\) Introduction to Incident Command System](#)
- [IS-100.FDA – Introduction to Incident Command System \(ICS 100\) for Food and Drug Administration](#)
- [IS-100.HCb Introduction to the Incident Command System for Healthcare/Hospitals](#)
- [IS-100.HE Introduction to the Incident Command System for Higher Education](#)
- [IS-100.FWA Introduction to the Incident Command System for Federal Workers](#)
- [IS-100.LEb Introduction to the Incident Command System for Law Enforcement](#)
- [IS-100.PWb Introduction to the Incident Command System for Public Works Personnel](#)
- [IS-100.SCa Introduction to the Incident Command System for Schools](#)
- [IS-200.b \(ICS 200\) ICS for Single Resources and Initial Action Incidents](#)
- [IS-700.a National Incident Management System \(NIMS\), An Introduction](#)
- [IS-701.a NIMS Multiagency Coordination System \(MACS\) Course](#)
- [IS-702.a National Incident Management System \(NIMS\) Public Information Systems](#)

- [IS-800.b National Response Framework, An Introduction](#)
- [ICS-300 Intermediate ICS for Expanding Incidents](#)
- [ICS-400 Advanced ICS, Command and General Staff for Complex Incidents](#)
- [ICS-402 ICS Overview for Executives and Senior Officials](#)

To attend these courses, please enroll through <http://www.PreparingTexas.org>.

NIMS Guidance Available Online

The Federal Emergency Management Agency (FEMA) has created a centralized Internet portal to help emergency managers and first responders navigate, understand, and work with the National Incident Management System (NIMS). The [NIMS Web page](#) will offer emergency managers a complete listing of NIMS requirements, tools and resources, and general information about the incident management system. As NIMS implementation moves forward, issues such as the assessment process, compliance criteria, NIMS related training, and implementation timelines will also be available. Questions or concerns about NIMS are welcome and should be sent to [NIMS Integration Center at DHS](#).

TDEM Course Enrollment Process

TDEM uses an online training management system to better facilitate student course selection, enrollment, certificates and transcripts. Professionals from all areas of emergency and disaster response and management are encouraged to access <http://www.PreparingTexas.org> to view training offered by TDEM and several federal and state partners. Registering on Preparing Texas and enrolling in a TDEM course is quick and easy. Student applications are processed online and the system generates an electronic message notifying the student of their status. Any changes to the student's status will generate a new message. Students can review their enrollment status, upload profile information, view upcoming courses, print certificates, and view or print their transcript online at their convenience.

Professional Development Series (PDS)

The Professional Development Series includes seven Emergency Management Institute independent study courses that provide a well-rounded set of fundamentals for those in the emergency management profession. Many students build on this foundation to develop their careers.

Students who complete all the courses will receive a PDS Certificate of Completion. The courses, in recommended order of completion, are:

- [IS-120.a An Introduction to Exercises](#)
- [IS-230.d Fundamentals of Emergency Management](#)

- [IS-235.b Emergency Planning](#)
- [IS-240.b Leadership and Influence](#)
- [IS-241.b Decision Making and Problem Solving](#)
- [IS-242.b Effective Communication](#)
- [IS-244.b Developing and Managing Volunteers](#)

IS-120.a An Introduction to Exercises

This Independent Study course introduces the basics of emergency management exercises. It also builds a foundation for subsequent exercise courses which provide the specifics of the Homeland Security Exercise and Evaluation Program (HSEPP) and the National Standard Exercise Curriculum (NSEC). IS-120.a, *An Introduction to Exercises*, replaces IS-120, *An Orientation to Community Disaster Exercises*.

IS-230.d Fundamentals of Emergency Management

The revised and renamed *Fundamentals of Emergency Management* course introduces the fundamentals of emergency management as an integrated system, surveying how the resources and capabilities of all functions at all levels can be networked together in all phases for all hazards. It is one in the Federal Emergency Management Agency (FEMA) Professional Development Series.

This course was previously titled “Principles of Emergency Management.” The title was changed to reflect the content and intent of the course. Persons who previously took *Principles of Emergency Management* (IS 230) are not be required to take *Fundamentals of Emergency Management* and will be given credit toward completion of the series for either.

IS-235.b Emergency Planning

EMI has made revisions to this course. The course was aligned to the NRF and NIMS changes. This course is designed for emergency management personnel who are involved in developing an effective emergency planning system. This course offers training in the fundamentals of the emergency planning process, including the rationale behind planning. It will develop your capability for effective participation in the all-hazard emergency operations planning process to save lives and protect property threatened by disaster.

EMI has made revisions to this course. The course was aligned to the NRF and NIMS changes.

IS-240.b Leadership and Influence

Being able to lead others—to motivate them and commit their energies and expertise to achieving the shared mission and goals of the emergency management system—is a necessary and vital part of every emergency manager’s, planner’s, and responder’s job.

The goal of this course is to improve your leadership and influence skills. To that end, this course addresses:

- Leadership from within
- How to facilitate change
- How to build and rebuild trust
- Using personal influence and political savvy
- Fostering an environment for leadership development

IS-241.b Decision Making and Problem Solving

EMI has made revisions to this course. The course was aligned to the NRF and NIMS changes.

Being able to make decisions and solve problems effectively is a necessary and vital part of the job for every emergency manager, planner, and responder. This course is designed to improve your decision-making skills.

IS-242.b Effective Communication

EMI has made revisions to this course. The course was aligned to the NRF and NIMS changes.

Being able to communicate effectively is a necessary and vital part of the job for every emergency manager, planner, and responder. This course is designed to improve your communication skills.

IS-244.b Developing and Managing Volunteers

EMI has made revisions to this course. The course was aligned to the NRF and NIMS changes.

This course is for emergency managers and related professionals working with all types of volunteers and coordinating with voluntary agencies. The course provides procedures and tools for building and working with voluntary organizations.

Advanced Professional Series (APS)

The ability to perform essential work in a disaster requires skills in emergency operations and management. These skills may be developed through this series of courses that offers "how to" training focused on practical information. This series emphasizes applied skills in disaster operations, management and coordination.

The original Advanced Professional Series (APS) course lineup was first established on November 27, 2001, to motivate and challenge students to continue emergency management training.

Courses include practical skills from the whole spectrum of emergency management and disaster duties.

APS courses are classroom delivered courses unless otherwise noted. APS courses are delivered through the State Emergency Management Agency.

APS Required Courses

- G775 - EOC Management and Operations, or EOC Management and Operations IS775
- G191 - Incident Command System/Emergency Operations Center Interface, **or** E947 *EOC/IMT Interface* **or** E/L449 *ICS Train the Trainer** (**G-975 - Combines the G775 and the G191 into one 4 day course.**)
- G557 (G250.7) - Rapid Assessment Workshop,
- G205 (G270.4) - Recovery from Disaster, the Local Government Role, **or** L205 *Recovery from Disaster, the Local Government Role**, E210 *Recovery from Disaster, the Local Government Role**
- G393 or G318 - Mitigation for Emergency Managers **or** Local Mitigation Planning, either Mitigation course will satisfy the APS requirements

APS Elective Courses (choose any 5)

- G288 - Local Volunteer and Donations Management
- G364 - Multi-Hazard Emergency Planning for Schools, **or** L363 *Multi-Hazard Planning for Higher Education**
- IS703 - NIMS Resource Management, (Independent Study)
- G202 - Debris Management, **or** E202 *Debris Management Planning for State, Local and Tribal Officials**
- G386 - Mass Fatalities
- G361 - Flood Fight Operations
- G110 - Emergency Management Operations Course for Local Governments, **or** one of the following IEMC courses E900, E905, E910, E915, E920, E930, E945 and E947*
- G408 - Homeland Security Planning for Local Governments (formerly Terrorism Planning)
- G108 - Community Mass Care and Emergency Assistance
- G358 - Evacuation and Re-entry Planning
- G290 - Basic Public Information Officers, **or** E388 *Advanced Public Information Officer**
- G271 - Hazardous Weather and Flood Preparedness, **or** IS271 - *Anticipating Hazardous Weather and Community Risk, (Independent Study)*
- G272 - Warning Coordination
- E/L/G 146 - Homeland Security Exercise and Evaluation Program (HSEEP) **or** E/L/G 147 - *Homeland Security Exercise and Evaluation Program (HSEEP) Train the Trainer*

- G366 - Planning for the Needs of Children in Disaster
 - G235 – Emergency Planning
- * All substitute E or L courses are subject to the Approval of the State Training Officer.**

Original Required Courses as Optional Credit

Required courses of the original lineup will remain as optional credit for persons in mid-stream taking the original series. Students who have taken any or all of the original required courses will therefore not forfeit anything and can use those courses as credit for required courses. State Training Officers can continue to use any of the original required courses to suit their needs.

There are no required prerequisites for the APS courses. It is recommended that individuals take IS100, IS200, IS700, IS800 and/or the Professional Development Series (PDS) to have a better understanding of the concepts of the Advance Professional Series.

Contact your State Training Officer (STO) for a schedule of offerings. State Training Officer contact information is included below:

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